

Supplier Self Registration (SSR)

Support Manual



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Lieferantenselbstregistrierung Login-Page




- **Step 1:** Please enter the following link: <https://wocogroup.synertrade.com>
- **Step 2 :** The login-Page will appear and you can select the language, by clicking on “**Change language**”
- **Step 3 :** Afterwards, by clicking on the button “**APPLY HERE!**” the registration process will start

A screenshot of the WOCO login page. The page has a light gray background with a faint world map. At the top center is the WOCO logo. Below it, on the left, is a white box with the text "Want to become our SUPPLIER?" and a blue button labeled "APPLY HERE!". A red box with the number "2" is around the "APPLY HERE!" button. On the right is a white box with the text "WELCOME, please enter your credentials". Below this text are two input fields: "User name" and "Password". Below the "Password" field are two checkboxes: "Show password" (unchecked) and "Keep me logged in" (checked). To the right of these checkboxes is a blue button labeled "LOG IN". Below the "LOG IN" button is a link that says "Unable to log in?". At the bottom of the page, there is a white bar with two links: "Change language" and "Accelerate Test of Compatibility". A red box with the number "1" is around the "Change language" link.

Supplier Self Registration Welcome Page



- Introduction, link to the Woco website and contact details
- Click on “**Next**” to continue



Supplier Self Registration

Status: Not submitted
Support: [please click here](#)

WELCOME PAGECOMPANY & CONTACTREASON FOR APPLICATIONDETAILED INFORMATIONMATERIAL GROUP ASSIGNMENTCERTIFICATE OVERVIEW⋮

Welcome to Supplier Self Registration (SSR)

In the next seven steps we will request various information about your company. In this way, we verify that your company meets the requirements for Woco suppliers.

In addition, we assure that your information is passed on to the responsible purchaser. It will take approximately 5 - 10 minutes to complete the Supplier Self Registration.

You will need the following information/documents to fill in the questionnaire:

- Company information such as number of employees and turnover
- DUNS No.
- Certificates in PDF format.
- A company presentation which also includes photos of your production
- Credit information

Mandatory fields are marked red.

For further information on the Woco Group please click [here](#). There you will also find our data protection information.

If you need any assistance with the registration please contact:

Woco Industrietechnik GmbH
Supplier Management, Processes & Systems
Hanauer Landstraße 16
63628 Bad Soden-Salmünster
Germany
Phone: +49 (0) 60 56/78-7577
E-Mail: supplier-management@de.wocogroup.com

NEXT

Supplier Self Registration Company & Contact



- Please, enter your company data, mandatory fields are marked in red
- Click on “**Next**” to continue

WOCO® Supplier Self Registration Status: Not submitted
Support: please click here

WELCOME PAGE **COMPANY & CONTACT** REASON FOR APPLICATION DETAILED INFORMATION MATERIAL GROUP ASSIGNMENT CERTIFICATE OVERVIEW

Step 1/7 – Company and Contact Details

Please fill in your company and contact details in the form below. After this step the system will automatically create a login and a password. As soon as you click the “Next” button the system will send the login information to your e-mail address.

Mandatory fields are marked red.

Click “Next” to continue.

COMPANY INFORMATION

Company _____

Regional Tax Code _____

Address _____

City _____

Postal code _____

State _____

Country _____

Phone _____

Fax _____

Website _____

D&B DUNS No. _____

NEXT

Supplier Self Registration E-Mails- receiving login data and preliminary password



Dear Max Mustermann,

Thanks for registering with the supplier portal of Woco Group. You are now receiving you login data.

Platform: <https://wocogroup.synertrade.com>
User name: Max Mustermann
Login: supplier-management@de.wocogroup.com

The password will be sent to you in a separate email.

In case of questions regarding the platform usage please contact support +49-6056-78-7577 or email supplier-management@de.wocogroup.com.

Best regards

Woco Group
Supplier Management

This is an automated generated message; please do not reply to this email."

Dear Mr. Max Mustermann,

You are now receiving you access data.

URL: <https://wocogroup.synertrade.com>
Password: [sf1s1JJ4&t](#)

You will be able to change your password as soon as your company has been awarded the status "Conditional".

You will be informed via email when your status has changed.

In case of questions regarding the platform usage please contact support +49-6056-78-7577 or email supplier-management@de.wocogroup.com.

Best regards

Woco Group
Supplier Management

This is an automated generated message; please do not reply to this email.

Supplier Self Registration Reason for application



- **Step 1:** Please select the reason für your application → If you have selected “Invited by Woco” please let us know who has invited you
- **Step 2:** Click on “**Publish**” to upload your information
- **Step 3:** Click on “**Next**” to continue

Woco Supplier Self Registration

Status: Not submitted
Support: please click here

WELCOME PAGE COMPANY & CONTACT **REASON FOR APPLICATION** DETAILED INFORMATION MATERIAL GROUP ASSIGNMENT CERTIFICATE OVERVIEW

Step 2/7 Reason for Application

Please select the reason for your application. If you have selected "invited by Woco" please let us know who has invited you..

2 Publish

LEVEL	QUESTION	ANSWER
1	PLEASE SELECT ONE OF THE OPTIONS BELOW TO INFORM US ABOUT THE REASON OF YOUR APPLICATION.	
2	Reason for Application	<div><div>1</div><div><input type="radio"/> 1. Speculative application</div></div> <div><input type="radio"/> 2. Existing Woco supplier</div> <div><input checked="" type="radio"/> 3. Invited by Woco</div> <div>Mr. Mustermann</div>
3	Who invited you ?	

3 PREVIOUS NEXT

Supplier Self Registration Detailed Information



- Please, enter your company data, mandatory fields are marked in red
- Click on “**Next**” to continue

Supplier Self Registration

Status: Not submitted
Support: please click here

WELCOME PAGECOMPANY & CONTACTREASON FOR APPLICATIONDETAILED INFORMATIONMATERIAL GROUP ASSIGNMENTCERTIFICATE OVERVIEW

Step 3/7 - Company Information

Please complete the following form by filling in some further company information.

Mandatory fields are marked red.

Please click “Next” to continue registration.

DETAILED INFORMATION

Year of Foundation

Current available Business Report (year)

Total Number of Customers

Main business field

References

NUMBER OF EMPLOYEES

Employees Total

Employees Research & Development

Employees Administration

Employees Production

Trainees

Quality Management

CONTACT CLIENT

Contact Person (Name, Functions)

Sales (the year before last)

SALES TREND (EUR) - PLEASE ENTER YEAR IN BRACKETS

Planned sales (this year)

Sales (last year)

CUSTOMER PORTFOLIO: OF LAST 3 YEARS, WHERE ARE YOUR CUSTOMERS LOCATED(%)?

Own Country

Central and South America

NEXT

Supplier Self Registration Material Group Assignment



- **Step 1:** Click on the relevant Material Group
- **Step 2:** Select at least one material group by clicking on the relevant sub-commodity
- **Step 3:** Click on “**Next**” to continue

WOCO® Supplier Self Registration Status: Not submitted
Support: please click here

WELCOME PAGE COMPANY & CONTACT REASON FOR APPLICATION DETAILED INFORMATION MATERIAL GROUP ASSIGNMENT CERTIFICATE OVERVIEW

Step 4/7 - Material Groups

i You are currently classified for 1 Material Group(s).
If you wish to extend please select further groups using the search function below.

Search

1

- ⊕ Elastomere
- ⊕ Metal
- ⊕ Plastic
- ⊕ Raw Materials
- ⊕ Investment Goods/Non-Production-Materials

2

- ⊖ Elastomere
 - ☐ EL - other elastomers
 - ☐ EL - trading goods elastomer
 - ☐ EL - rubber assemblies
 - ☐ EL - tools
 - ☐ EL - diaphragm
 - ☐ EL - o-rings
 - ☐ EL - gear cover
 - ☐ EL - form tubes
 - ☐ EL - cushion, rub. bearing, stuff
 - ☐ EL - pedal parts
 - ☐ EL - plug and wire seals
 - ☐ EL - grommet and gaiter
 - ☒ EL - seals
- ⊕ Metal
- ⊕ Plastic
- ⊕ Raw Materials
- ⊕ Investment Goods/Non-Production-Materials

3

NEXT

Supplier Self Registration

Certificate overview



- **Step 1:** To add a new certificate, please click on „New“
- **Step 2:** Select a certificate name from the Drop-Down and enter the data
- **Step 3:** Upload a copy of the relevant certificate
- If applicable, repeat steps 1-3

Supplier Self Registration

Status: Not submitted
Support: please click here

WELCOME PAGE

COMPANY & CONTACT

REASON FOR APPLICATION

DETAILED INFORMATION

MATERIAL GROUP ASSIGNMENT

CERTIFICATE OVERVIEW

Step 5/7 – Certificates

Please select your certificate(s) and upload it additionally as a PDF-file.

To upload the certificate(s) you have to click on "New". Please fill in the data fro left to right. Mandatory fields are marked red.

Please consider that you have to upload a certificate for each selected certification.

After you have saved the data please click "Next" to continue registration.

Advanced search

Show full list

New

NO.	<input type="checkbox"/>	↔	CERTIFICATE NAME	ALTERNATIVE NAME	VALID FROM	VALID UNTIL	RESPONSIBLE EMAIL ADDRESS.	COMMENT	DOCUMENTS / CERTIFICATES
1	<input checked="" type="checkbox"/>	⋮	IATF 16949		25.05.2018	25.05.2020	k.abuhal		0

New

NO.	<input type="checkbox"/>	↔	CERTIFICATE NAME	ALTERNATIVE NAME	VALID FROM	VALID UNTIL	RESPON:
1	<input checked="" type="checkbox"/>	⋮	IATF 16949		25.05.2018	25.05.2020	k.abuhal

DOCUMENTS / CERTIFICATES

0

+

Supplier Self Registration

Certificate overview



- **Step 4:** To upload a new certificate click on the icon “**upload document**”
- **Step 5:** Click on “**browse**” to select the document from your computer
- **Step 6:** To upload the document click on the icon “**upload**”
- **Step 7:** To save the document click on the icon “**save**”
- **Step 8:** Click on the icon “**close**”
- **Step 9:** Click on “**Next**” to continue

Documents list

4

Advanced search

Show full list

Upload document

Close

NO.	<input checked="" type="checkbox"/>	↔		NAME	TYPE	NO.	EXPIRED	BUYER ACCESS	DOCUMENT LINK	DOCUMENT OWNER	USE

6

Back to overview

Upload

Mass files upload

UPLOAD DOCUMENT

NO.	TYPE	NAME OF THE DOCUMENT / LINK	CONTENT	COMMENT
1	File	IATF 16949.pdf	H:\IATF 16949.pdf	

7

Save

Upload document

8

Close

NO.	<input type="checkbox"/>	↔		NAME	TY
1	<input type="checkbox"/>	⋮	●	IATF 16949.pdf	File

9

NEXT

Supplier Self Registration Documents



- **Step 1:** To enter a new document click on the icon “new”
- **Step 2:** Click on “**browse**” to select the document from your computer
- **Step 3:** To upload the document click on the icon “upload”
- **Step 4:** Click on “**Next**” to continue

Supplier Self Registration

Status: Not submitted
Support: please click here

WELCOME PAGE

COMPANY & CONTACT

REASON FOR APPLICATION

DETAILED INFORMATION

MATERIAL GROUP ASSIGNMENT

CERTIFICATE OVERVIEW

Step 6/7 – Company Presentation and Credit Information

In this step, please provide a company presentation which shows your company’s production potential including photos.

Additionally, please also upload a credit information (D&B, Creditreform, Creditsafe..). We only accept this credit information in English or German.

To upload the documents you have to click the Menu-icon and select “New”. After you have saved the data please click “Next” to continue registration.

1

New

DOCUMENTS

No records found

3

Back to overview

Upload

Mass files upload

UPLOAD DOCUMENT

NO.	TYPE	NAME OF THE DOCUMENT / LINK	CONTENT	COMMENT	STA
1	File	Company.pdf	H:\Company.pdf2 <div>2<div>Browse...</div></div>		
2	File				
3	File				

4

NEXT

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Supplier Self Registration Finalization



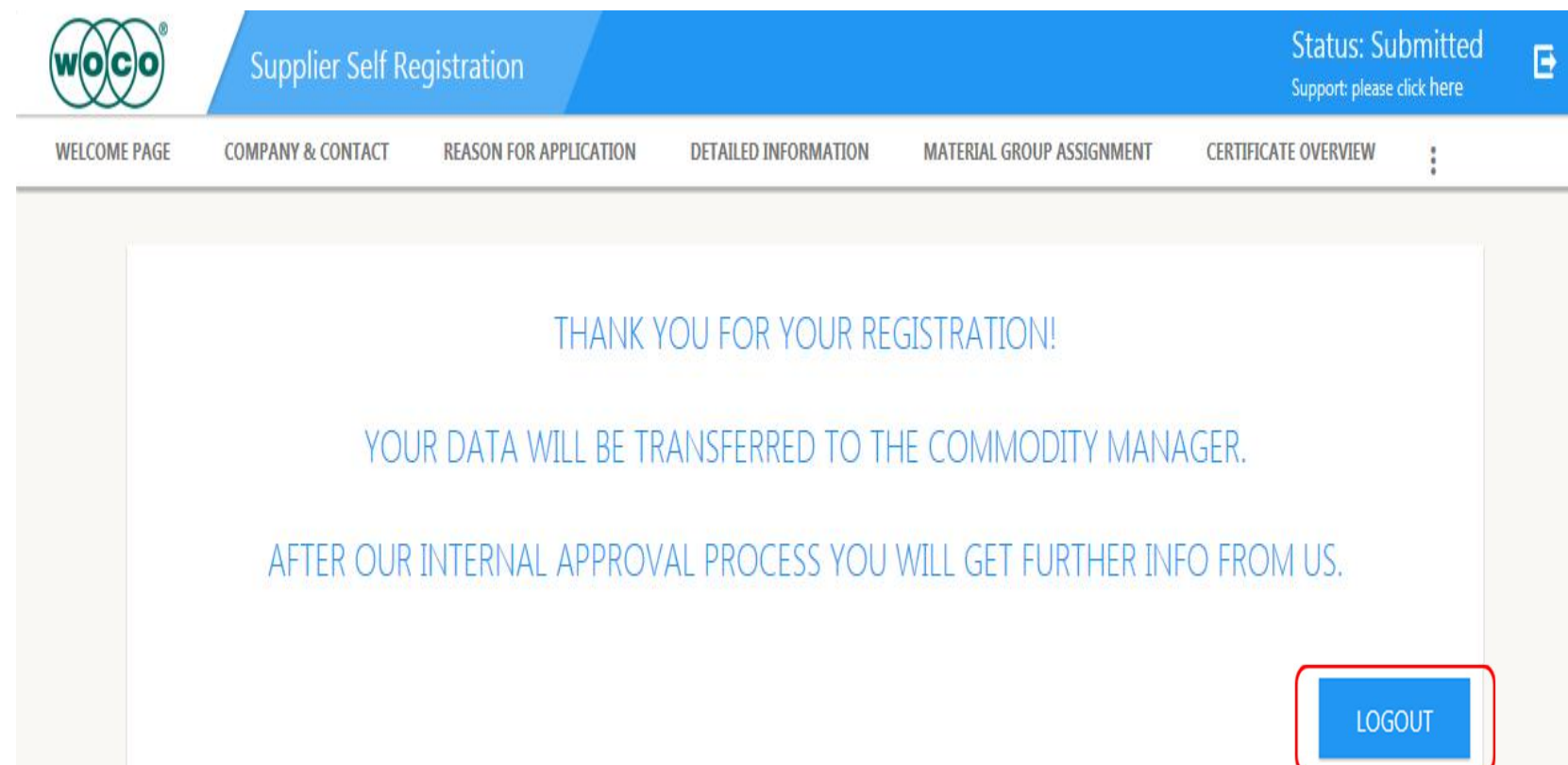
- If you have any further notes, you can write them in the comment field
- Click on “**Finish**” to submit the data

The screenshot shows the 'Supplier Self Registration' interface. At the top, there is a blue header bar with the Woco logo on the left, the title 'Supplier Self Registration' in the center, and the status 'Status: Not submitted' with a link 'Support: please click here' on the right. Below the header is a navigation bar with tabs: 'WELCOME PAGE', 'COMPANY & CONTACT', 'REASON FOR APPLICATION', 'DETAILED INFORMATION', 'MATERIAL GROUP ASSIGNMENT', and 'CERTIFICATE OVERVIEW'. The 'CERTIFICATE OVERVIEW' tab is currently selected. Below the navigation bar is a blue bar with 'Save' and 'Print' buttons. The main content area is titled 'FINALIZATION' and contains a paragraph: 'By clicking on the "FINISH" button you agree that your data will be submitted to Woco Group and complete the registration process. Comments:'. Below this paragraph is a large, empty text input field. At the bottom right of the main content area, there are two buttons: 'PREVIOUS' and 'FINISH'. The 'FINISH' button is highlighted with a red rectangular border.

Supplier Self Registration Logout



- Click on “**Logout**” to leave the Supplier Self Registration



Supplier Self Registration Data check by Woco



- After approval you will receive the following e-mail:

Dear Mr. Max Mustermann,

Thanks for your interest in a partnership with Woco Group.

Your submitted data has been checked and released.

After first log-in, please follow the 2 steps:

1. You will be required to enter a new personal password (please ensure you follow the password rules set).
2. Once logged in, click the link in the left menu or on your user name in top left corner; check and save your personal settings for your profile (language, time zone etc.). Please fill in all mandatory information under the tab "Additional Information".

Best regards

Woco Group
Supplier Management

This is an automated generated message; please do not reply to this email.

Supplier Self Registration Data check by Woco



- After rejection you will receive the following e-mail:

Dear Mr. Max Mustermann,

Thanks for registering with the supplier portal Woco Group.

After internal consultation, we are sorry to inform you that your company has been rejected.

In case of questions please contact Supplier Management via phone +49 6056 78 75 77 or via email supplier-management@de.wocogroup.com

Best regards

Woco Group
Supplier Management

This is an automated generated message; please do not reply to this email.

Supplier Self Registration Additional Information



- Select the tab “Additional Information”

For your information: Depending on the width of the screen, you will not see the "Additional information" tab, so you may need to click on the three dots to open additional menu items.

Woco logo

Max Mustermann
20.06.2018 / 08:55 / GMT+02:00

Personal Settings / Supplier name **ABCDE** Supplier status **Conditional** Contact

CONTACT INFORMATION PROFILE DETAILED INFORMATION PERSONAL SETTINGS COMPANY CONTACTS MATERIAL GROUPS CERTIFICATES

Save Undo

CONTACT INFORMATION ADDRESS

Title Mr. Department

First name Max Company ABCDE

Last name Mustermann Address Street

Function City Village

Login kabuhani-tra@de.wocogroup.com08 Postal/Zip code 46844

Password ***** State

User enabled ☒ Country United States

Strategic business units +

Training Level

SIGNATURE CONTACT DATA

Email signature Email address kabuhani-tra@de.wocogroup.com

Use signature for email ☐ Phone

User Signature + x

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Supplier Self Registration Additional Information



- Open the questionnaires by clicking on the title

For your information: The icon next to the title is red because the questionnaire has not been completed or is incomplete. If you have completed only the mandatory fields, this icon turns yellow. It is green when you have completed all fields.

Max Mustermann

20.06.2018 / 10:54 / GMT+02:00

Personal Settings

/ Supplier name **ABCDE**

Supplier status **Conditional**

Contact

CONTACT INFORMATION

PROFILE

DETAILED INFORMATION

PERSONAL SETTINGS

COMPANY CONTACTS

MATERIAL GROUPS

CERTIFICATES

Search

All

Configure

NO.	QUESTIONNAIRE	STATUS	LAST CHANGE	LAST CHANGE BY
1	Advanced Quality Planning			
2	Environmental management			
3	Insurance and Warranty			
4	Non-Disclosure Agreement (NDA)			
5	Reason For Application		13.06.2018 14:19	Max Mustermann
6	Sustainability and social responsibility			

6 Records exist

Show 10 Records

Supplier Self Registration Advanced Quality Planning



- **Step 1:** Please answer the listed questions, mandatory fields are marked in red
- **Step 2:** Click on the "+" to upload existing mandatory and testing equipment (second window will be opened)
- **Step 3:** Click "**Browse ...**" to select the document from your computer
- **Step 4:** To save the document, click on "**Apply**"
- **Step 5:** Click "**Publish**" to save your details
- **Step 6:** Click on "**Back to overview**" to continue

The screenshot shows the WOCO Advanced Quality Planning registration interface. The main form is titled 'ADVANCED QUALITY PLANNING' and includes a table of questions. The interface also features a sidebar with navigation links and a top bar with user information.

Numbered steps in the image:

- Step 1:** Points to the first question in the table: "Do you conduct any product-process-release incl. Initial sample test report according to customer requirements, VDA or PPAP?"
- Step 2:** Points to the "+" icon in the bottom right corner of the table, used for uploading equipment.
- Step 3:** Points to the "Browse..." button in the "SELECT A FILE TO UPLOAD:" section.
- Step 4:** Points to the "Apply" button in the "Set-up/edit a document" section.
- Step 5:** Points to the "Publish" button in the top navigation bar.
- Step 6:** Points to the "Back to overview" button in the top navigation bar.

Supplier Self Registration Environmental Management



- **Step 1:** Please answer the listed questions, mandatory fields are marked in red
- **Step 2:** Click "Publish" to save your details
- **Step 3:** Click on "Back to overview" to continue

▼ Max Mustermann

20.06.2018 / 12:07 / GMT+02:00

Personal Settings / Supplier name **ABCDE** Supplier status **Conditional** Contact

CONTACT INFORMATION

PROFILE

DETAILED INFORMATION

PERSONAL SETTINGS

COMPANY CONTACTS

MATERIAL GROUPS

CERTIFICATES

ENVIRONMENTAL MANAGEMENT

3

Back to overview

Save as draft

2

Publish

Undo

Export

Print

LEVEL	QUESTION	ANSWER
1	Does your company have an environmental management system?	<div></div>
<div>1</div> 2	Did your company set up another management system, which includes environmental protection?	<div></div>
3	Are environmental protection measures in your company already inspected?	<div></div>
4	For which of the following areas does your company check the environmental effects?	<div><input type="checkbox"/> Manufacturing processes</div> <div><input type="checkbox"/> Supply and waste disposal process</div> <div><input type="checkbox"/> Products</div>
5	Are environmental protection measures in your company already inspected?	<div></div>
6	Is your company able to work with IMDS?	<div></div>
7	Does your company follow environmental protection guidelines established in writing, e. g. Reach?	<div></div>
8	Are environmental protection measures and results documented in your company?	<div></div>
9	Are the targets for the improvement of environmental protection defined in your company and do you document their implementation?	<div></div>
10	Is your staff informed and trained on a regular basis regarding environmental protection?	<div></div>
11	Do you work towards the improvement of environmental protection with your suppliers and contractual partners?	<div></div>

Supplier Self Registration Insurance and Warranty



- **Step 1:** Please answer the listed questions, mandatory fields are marked in red
- **Step 2:** Click on the "+" to upload the Cover Note of Insurance Company (second window will be opened)
- **Step 3:** Click "**Browse ...**" to select the document from your computer
- **Step 4:** To save the document, click on "**Apply**"
- **Step 5:** Click "**Publish**" to save your details
- **Step 6:** Click on "**Back to overview**" to continue

WOCO

Personal Settings / Supplier name **ABCDE** Supplier status **Conditional** Contact

CONTACT INFORMATION PROFILE DETAILED INFORMATION PERSONAL SETTINGS COMI

INSURANCE AND WARRANTY

Back to overview Save as draft Publish Undo Export Print

LEVEL ANSWER

INSURANCE / WARRANTY

Do you have a product- / third-party liability insurance including extended liability insurance for products and third-party damages ?

☐ Yes
☐ No

Do you have an insurance for damages due to troubles as a result of natural disasters, such as e.g. force majeure?

☐ Yes
☐ No

DO YOU HAVE A COVERAGE AMOUNT FOR THE FOLOWING CASES? IF YES PLEASE INDICATE THE AMOUNT.

Damages to persons?

☐ Yes
☐ No

Damages for property?

☐ Yes
☐ No

Financial losses?

☐ Yes
☐ No

Set-up/edit a document

File

Apply Undo Close

ENTER LINK OR DOCUMENT TITLE (MAX. 250 CHARACTERS):

SELECT A FILE TO UPLOAD:

Browse... No file selected.

ENTER COMMENT:

250 characters left

Supplier Self Registration
Product Safety Representative



- Also within insurance and warranty is the specification of a product safety representative
- Please answer the listed mandatory fields

For your information: If you scroll down to the bottom, you can download a file from which you can see the responsibilities of the Product Safety Officer.

	PRODUCT SAFETY REPRESENTATIVE
NAME	<input type="text"/>
FIRST NAME	<input type="text"/>
PHONE	<input type="text"/>
E-MAIL	<input type="text"/>

Tasks of the Product Safety Officer (PSO) at the supplier
(English version)

Duties_of_the_PSR_at_the_

Supplier Self Registration Non-Disclosure Agreement (NDA)



- **Step 1:** Please choose one language by clicking on the corresponding link, the NDA will open as a PDF form
 - fill in the first and the last page
 - Print the document and sign it
- **Step 2:** Click on the "+" to upload the NDA cond window will be opened)
- **Step 3:** Click on "Browse" to select the document from your computer
- **Step 4:** To save the document click on the icon "Apply"
- **Step 5:** Click "Publish" to save your details
- **Step 6:** Click on "Back to overview" to continue

The screenshot shows the WOCO Supplier Self Registration interface for the Non-Disclosure Agreement (NDA). The interface is divided into several sections:

- Header:** WOCO logo, user name "Max Mustermann", and navigation tabs: Personal Settings, Supplier name ABCDE, Supplier status Conditional, and Contact.
- Navigation:** CONTACT INFORMATION, PROFILE, DETAILED INFORMATION, PERSONAL SETTINGS, COMPANY CONTACTS, MATERIAL GROUPS, CERTIFICATES.
- Section 1: NON-DISCLOSURE AGREEMENT (NDA)**
 - Buttons: Back to overview (6), Save as draft, Publish (5), Undo, Export, Print.
 - QUESTION: WOCO CONCLUDES WITH EACH OF ITS SUPPLIERS A NON-DISCLOSURE AGREEMENT. TO COMPLETE THE REGISTRATION, IT IS THEREFORE NECESSARY THAT YOU FILL OUT THE ATTACHED PDF FORM, PRINT AND SIGN IT. THE WOCO NON-DISCLOSURE AGREEMENT IS AVAILABLE FOR YOUR USE IN SEVERAL LANGUAGES. PLEASE CHOOSE ONE LANGUAGE BY CLICKING ON THE CORRESPONDING LINK IN ORDER TO OPEN THE AGREEMENT (WOCO):
 - ANSWER:
 - ENGLISH / GERMAN: Woco Non-Disclosure Agreement.pdf
 - ENGLISH / SPANISH: Woco Non-Disclosure Agreement.pdf
 - ENGLISH / CHINESE: Woco Non-Disclosure Agreement.pdf
- Section 2: Upload NDA**
 - Text: AFTERWARDS YOU CAN UPLOAD THE SIGNED NON-DISCLOSURE AGREEMENT, ALSO AS A PDF, BY CLICKING ON THE YELLOW ICON. AFTER CHECKING YOUR PROVIDED INFORMATION AND THE SUCCESSFUL RELEASE AS A WOCO SUPPLIER YOU WILL ALSO RECEIVE AN ORIGINAL VERSION OF THE NDA SIGNED BY WOCO. PLEASE CLICK ON PUBLISH BUTTON TO CONTINUE. Please upload here your signed and scanned NDA.
 - Annotation 2: A yellow icon with a "+" sign and a download arrow.
- Section 3: Set-up/edit a document**
 - File dropdown menu.
 - Annotation 4: Apply, Undo, Close buttons.
 - Text: ENTER LINK OR DOCUMENT TITLE (MAX. 250 CHARACTERS):
 - Text: SELECT A FILE TO UPLOAD:
 - Annotation 3: Browse... button.
 - Text: ENTER COMMENT:
 - Text: 250 characters left

Supplier Self Registration Sustainability and Social Responsibility



- **Step 1:** Please answer the listed questions, mandatory fields are marked in red
- **Step 2:** Click "**Publish**" to save your details
- **Step 3:** Click on "**Back to overview**" to continue

Personal Settings / Supplier name **ABCDE** Supplier status **Conditional** Contact

CONTACT INFORMATION PROFILE DETAILED INFORMATION PERSONAL SETTINGS COMPANY CONTACTS MATERIAL GROUPS CERTIFICATES

SUSTAINABILITY AND SOCIAL RESPONSIBILITY

3 Back to overview Save as draft Publish 2 Undo Export Print

LEVEL	QUESTION	ANSWER
1	FOR FURTHER INFORMATION ABOUT THE SINGLE TOPICS PLEASE MOUSE OVER ABOUT THE GREEN DEPOSITED HEADINGS	
2	SUSTAINABILITY AND SOCIAL RESPONSIBILITY	
3	Please download Woco's Code of Conduct	Code of Conduct_20.0
4	Do you accept Woco's Code of Conduct?	Yes
5	ETHNIC BEHAVIOR	
6	Do you have a Code of Conduct?	
8	SOCIAL BEHAVIOR	
9	Have you implemented a internal management system for social behavior in your company?	
11	Do you execute training courses for social behavior?	
12	Do you take care of social behavior in your supply chain?	
13	OCCUPATIONAL SAFETY AND HEALTH CARE	
14	Have you internal guidelines or a company policy for the topics Occupational safety and health care?	

Supplier Self Registration Data check by Woco



- After approval you will receive the following e-mail:

Dear Mr. Max Mustermann,

Thanks for your interest in a partnership with Woco Group.

Your submitted data has been checked and released.

Your status is now "Tentative". You will be soon informed by our Supplier Management department if your status is "Approved".

Best regards

Woco Group
Supplier Management

This is an automated generated message: please do not reply to this email.

Supplier Self Registration Data check by Woco



- After rejection you will receive the following e-mail:

Dear Mr. Max Mustermann,

Thanks for registering with the supplier portal Woco Group.

After internal consultation, we are sorry to inform you that your company has been rejected.

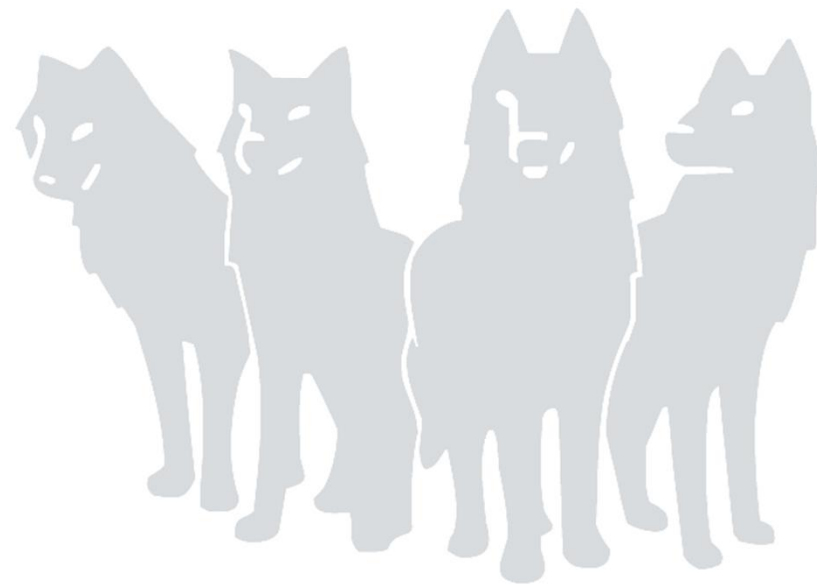
In case of questions please contact Supplier Management via phone +49 6056 78 75 77 or via email supplier-management@de.wocogroup.com

Best regards

Woco Group
Supplier Management

This is an automated generated message; please do not reply to this email.

Thanks for your attention!



Woco Industrietechnik GmbH
Hanauer Landstraße 16
63628 Bad Soden-Salmünster
Deutschland

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www.wocogroup.com

